

**TRANSPORT DEPARTMENT, TAMIL NADU****TENDER DOCUMENTS****NAME OF WORK:**

**Hiring of vehicles 545 Nos. of Innova Crysta/30  
Nos. of Luxury Cars - BMW / Benz / Audi / 77  
Nos. of 40 Seater AC Buses - Models within 5  
years on hire basis for executing  
Transportation service for Chess Olympiad  
2022 for the period from 25.7.2022 to  
11.08.2022**

**(Bid document)**

**LETTER OF CONSENT**

"I/We agree to abide by all "STANDARD CONTRACT TERMS AND CONDITIONS" OF Transport and Road Safety Commissioner, Chennai notified by the Transport and Road Safety Commissioner, Chennai as issued to me/us, which I/We have read and understood."

**Owner of the vehicle /  
Authorised Travelling Agency**

Transport and Road Safety Commissioner, Chennai

**TRANSPORT DEPARTMENT - INVITATION OF BIDS – TWO COVER –  
ITEM WAR TENDER SYSTEM (Short term)**

**INVITATION FOR BIDS**

**No. 01/44<sup>th</sup> Chess Olympiad/Hiring of vehicle /Transportation  
dated 07.06.2022**

For and on behalf of the Transport Department, Tamil Nadu, sealed Tenders in the form prescribed will be received from the Travel Agency / Vehicle owner (Taxi) by the Transport and Road Safety Commissioner, Chennai up to 3.00 P.M. (as per this Office Clock) on **24.06.2022** for the following work as detailed in Schedule 'A'.

Description of Work	Bid security in Rs.	Cost of Bid Document in Rs.	Period of sale & contact person	Last date for submission of Bids	Date & time of opening of technical Bids.
Hiring of vehicles 545 Nos. of Innova Crysta/30 Nos. of Luxury Cars - BMW / Benz / Audi / 77 Nos. of 40 Seater AC Buses - Models of the years 2017-2022 on hire basis for executing Transportation service for Chess Olympiad 2022 for the period from 25.7.2022 to 11.08.2022	Rs.8,00,000 (Rupees eight lakhs only) in the form of D.D. in favour of <b>Transport Commissioner,</b> Ezhilagam, Chepauk, Chennai-5	Rs.1000/- plus GST Rs.180 = Rs. 1,180/- in the form of D.D. in favour of Transport and Road Safety Commissioner, Ezhilagam, Chepauk, Chennai-5	07.06.2022 to 23.06.2022 Transport and Road Safety Commissioner, 2 <sup>nd</sup> Floor, Ezhilagam, Chepauk, Chennai-5	Upto 3.00 P.M. on 24.06.22	On 24.06.2022 at 3.30 P.M. Office of the <b>Transport and Road Safety Commissioner</b> 2 <sup>nd</sup> Floor, Ezhilagam, Chepauk, Chennai-5

Pre Bid Meeting : 17.06.2022 at 11.00 AM

Transport and Road Safety Commissioner, Chennai

If bid documents are required by post an amount of Rs.250/- to be paid additionally and in such cases the Transport Department, Tamil Nadu will not be responsible for the delay or loss during transit. The bid documents can also be freely down loaded from the web site [www.tnsta.gov.in](http://www.tnsta.gov.in), [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in). The eligibility or criteria and other terms and conditions as per bid documents will be followed strictly.

The Principal Secretary to Government, Transport Department reserves the right to reject any or all the Bid Documents without assigning any reasons therefore.

Please visit our Website [www.tnsta.gov.in](http://www.tnsta.gov.in)

**CHECK LIST TO BE ENCLOSED BY BIDDER** (along with Bid Documents)

The check list is only indicative and is to assist the bidder in satisfactorily enclosing all required major documents for Technical Qualification. The list is not exhaustive and the bidder should read all clauses of the bid document so as to enclose all documents as required:

**A. Bid Security:**

- i) Bid security (EMD) for a value of **Rs. 8,00,000/-** to be furnished
- ii) Furnish the details of Bid Security as under

	<b>Name of the Bidder</b>	<b>Amount and type of security</b>	<b>Issued By</b>

**B. The Eligibility Criteria:**

1. The Vehicles to be hired to Transport and Road Safety Commissioner, Chennai under this contract should strictly be of the make of year 2017-2022 at the time of submission of Tender. Necessary documentary evidence to this effect as in clause 8 of bid document should be produced along with the Tender.
2. The type of Vehicle shall be of reputed brand as given in the description of work.
3. Each tenderer having own vehicle/the authorized travelling agency should submit along with their tender, the following Xerox copies of the certificates issued by the competent authorities.
  - a. Tenderer should have the RC book, valid Tourist license/ permit, Road tax, Payment of insurance and live fitness certificate (FC) etc., for vehicles.
  - b. Valid Driving License of the driver of vehicle.

Transport and Road Safety Commissioner, Chennai

- c. Authority of ownership of vehicle or necessary lease agreement for minimum period upto 31.03.2023 and above at the time of tender for hiring the vehicle between the owner of vehicle & Tenderer/ agency.
- d. Certificate covered under section 66 of Motor vehicle act 1988.
- e. Drivers with age limit upto 50 years and with minimum 5 years experience in driving Light motor vehicles and 5 years experience in Heavy Motor Vehicles in case of buses of the driver concerned.
- f. The vehicle should satisfy the norms prescribed by the Pollution Control Authorities (Valid Smoke emission test certificate).

**LETTER OF TENDER**

Date:

To

The Transport and Road Safety Commissioner,  
Chennai.

Sir,

1. I/We do hereby read the tender and if this tender be accepted, I/ we undertake to execute the following works viz. Hiring of vehicles (545 Nos. of Innova Crysta /30 Nos. of Luxury Cars - BMW / Benz / Audi / 77 Nos. of 40 Seater AC Buses - Models of the years 2017-2022 on hire basis for executing Transportation service for Chess Olympiad 2022 for the period from 25.7.2022 to 11.08.2022.
2. I/We have also completed the price list of items in the SCHEDULE-A annexed, in words and in Figures for which I / We agree to execute the work and receive payment on measured quantities (No of kilo meters done as per the log book) as per the General conditions of the contract.
3. I/We do hereby distinctly and expressly declare and acknowledge that before the submission of my / our tender, I /We have carefully followed the instructions, in the tender schedule and have read, the General conditions of contract therein and that I /We have made such examination of the contract documents and specifications, and the locations where the said work is to be performed and in regard to the materials required to be furnished as to enable me /us to thoroughly understand the intention of same and the requirements, covenants, stipulations and restrictions contained in the contract and in the said specifications and distinctly agree that I / we will not thereafter make any claim or demand upon the Transport and Road Safety Commissioner, Chennai upon or arising out of any alleged

Transport and Road Safety Commissioner, Chennai

misunderstanding or misconception of mistake on my / our own part of the said requirements, covenants, stipulations, restrictions and conditions.

4. I/We enclose the following Xerox copies of the Original Certificates issued by the competent authorities.

i. R.C. Book, valid Tourist license/ permit, Road tax, Payment of insurance and **live fitness certificate (FC) etc.**, for vehicles.

ii. Valid Driving License of the driver of the vehicle.

iii. **Authority of ownership of vehicle or necessary lease agreement minimum of period upto 31.08.2022 and above at the time of tender for hiring the vehicle between the owner of vehicle & Tenderer/ agency**

iv. Certificate covered under section 66 of Motor vehicle act 1988.

v. **Drivers with age limit upto 50 years and with minimum 5 years experience in driving Light motor vehicles (Valid Age Proof document)**

vi. The vehicle should satisfy the norms of the pollution control authorities (valid Smoke emission test certificate).

5. I/We enclose ..... the sum of Rs.....(Rupees.....) in the form of.....

..... as prescribed in the Tender Notice towards Bid Security (Earnest money Deposit ) which will not bear any interest.

Transport and Road Safety Commissioner, Chennai



6. If my / our tender is not accepted, the Bid Security shall be returned to me / us on my / our application when intimation is sent to me / us of rejection. If my / our tender is accepted I / We do hereby agree to produce the Performance Security (Security Deposit) in the manner and form prescribed under clause 10 of the instruction to the bidders as the case may be for the due fulfillment of contract.
7. If upon intimation being given to me / us by the tender accepting authority of acceptance of tender I/We fail to enter into the required Agreement within 7 days duly furnishing the Security Deposit as defined, then I/we agree to the forfeiture of the Bid Security. Any notice, required to be served on me / us hereunder shall be sufficient service on me/us if delivered to me / us personally or forwarded to me / us by post either (Registered or ordinary) or left at my / our address given herein, such notice shall, if sent by post be deemed to have been served on me / us at the time when in due course of post it would be delivered at the address to which it is sent.
8. I/we fully understand that on receipt of communication of acceptance of tender from the accepting authority, there emerges a valid contract between me / us and the Transport and Road Safety Commissioner, Chennai represented by the officer accepting agreement and the standard contract terms and conditions of the Transport and Road Safety Commissioner, Chennai and the tender document issued by the Transport and Road Safety Commissioner, Chennai, i.e. Tender Notice, Tender with schedules, General conditions to the contract and special conditions of the tender, negotiation letters, communication of acceptance of tenders, shall constitute the contract for this purpose and be the foundation of rights of both the parties, provided that, it shall be open to the acceptance authority to insist on execution of any written agreement by tenderer, if administratively considered necessary or expedient.

Transport and Road Safety Commissioner, Chennai

9. I / We have also carefully examined the standard contract Terms and Conditions of the Transport and Road Safety Commissioner, Chennai in acknowledgement of being bound by all conditions of the clauses of the General Conditions of contract and all specifications for items of works described by specification number in Bill of quantities (Schedule – A).
10. In consideration of the payment of Rs. ....) or such other sums as may be arrived at under the clause of the General conditions to the contract relating to payment by final measurement at unit prices. I / we agree subject to said conditions to execute and complete the works and method of payment thereafter were provided in the said condition.
11. I/We agree that upon the standard contract terms and conditions of this contract being fulfilled and performed to the satisfaction of the Transport and Road Safety Commissioner, Chennai, the security deposited by me / us as herein before recited or such portion thereof as I / we may be entitled to under the said conditions be paid back to me / us.
12. I/We agree in the event of any dispute arising between the parties hereto in respect of any of the matter comprised in this contract, the same shall be settled by a competent court having jurisdiction, over the place where the contract is awarded and agreement is executed and by no other court.
13. I/We undertake and agree that I/We will not withdraw this tender during the period of validity of my/our tender as indicated in my /our tender and also during such extended period as agreed to by me/us such period to date from the last date by which tenders are due to be submitted and if I/We do so with draw I/We agree to forfeit the Bid Security and Security deposit to the Transport and Road Safety Commissioner, Chennai.

Transport and Road Safety Commissioner, Chennai

14. I/We understand that the Transport and Road Safety Department is not bound to accept the lowest or any tender the Transport and Road Safety Commissioner, Chennai may receive.

Dated this                      day of

Signature of the Tenderer

Address:

### **A. INSTRUCTIONS TO THE BIDDERS**

**Definition:** In the contract (as herein after defined) the following words and expressions shall have its meaning hereby assigned to them except where the contract otherwise requires.

Employer means: Transport and Road Safety Commissioner, Chennai.

Contract means : Works specified in the invitation of the Bids.

**1. This Hiring of vehicles on Contract basis will follow the procedure prescribed under The Tamil Nadu Transparency in Tenders Act, 1998 and Rules 2000 and subsequent amendments there on.**

2. The tenderer is required to examine carefully all the instructions, conditions, forms, terms, specifications and General Conditions of Contract. Failure to comply with the requirement of bid will be at tenderers own risk. Tenderers not responsive to the requirements of the tender documents are liable to be rejected. The tenderer should sign every page of the Tender schedule/ documents/ conditions/ tender specifications without any omission.

**3. Down loading the documents from web site:**

If the documents are down loaded by the tenderer from the web site, the tenderer should offer their tender duly filled and signed along with all required documents to the tender inviting authority as notified in the IFB subject to the following:

- a. The bidder shall furnish a certificate to the effect that no correction/ alteration on the bid document downloaded from the web site was made by him and he shall abide by all the terms, conditions and specifications contained in the bid document.
- b. No cost towards bid document shall be required to be paid by the bidders who are using the forms downloaded from the designated website.

Transport and Road Safety Commissioner, Chennai

The bidder shall submit the tender to the tender inviting authority i.e.The Transport and Road Safety Commissioner, Chennai.

**c. Method of Tendering:**

If the tender is made by an individual, the tender documents shall be signed by him with his name and address, or his power of attorney in which case, a certified copy of the registered power of attorney shall accompany the tender.

If a registered firm makes the tender, the Proprietor or the Managing Partner shall sign it, as the case may be, with full name of the firm and address.

If the tender is made by a limited company or a limited corporation, it shall be signed by a duly authorised person holding the power of attorney for signing the tender in which case a certified copy of the power of attorney shall accompany the tender.

Such limited company or corporation may be required to furnish satisfactory evidence of its existence before the contract is awarded.

The Tenderers should also furnish such further particulars/evidence as may be required by the Transport and Road Safety Commissioner, Chennai before execution of the Agreement.

**5. One Bid per Bidder**

Each bidder shall submit only one bid for the whole work. A bidder who submits or participates in more than one bid will be disqualified.

**6 .Cost of Bidding**

The bidder shall bear all the costs associated with the preparation and submission of his bid. The Employer will in no case be responsible for those costs, regardless of the conduct or the outcome of the bidding process.

Transport and Road Safety Commissioner, Chennai

**B. ELIGIBILITY / QUALIFICATION CRITERIA****7. Qualification Criteria:**

Tenders from Traveling Agencies with own vehicle, Vehicle owners with 'Tourist' permits will be considered.

The Tenderer should enclose Xerox copies of the Original Certificates issued by the competent authorities.

- i. Tenderer should have the RC book, valid Tourist license/ permit, Road tax, Payment of insurance and **live fitness certificate (FC) etc.**
- ii. Valid Driving License of the drivers of the vehicle.
- iii. **Authority of ownership of vehicle or necessary lease agreement for minimum period upto 31.08.2022 and above, at the time of tender for hiring the vehicle between the owner of vehicle & Tenderer/ agency.**
- iv. An experience certificate for minimum of 5 (five) years in driving Light motor vehicles and **5 years experience in Heavy Motor Vehicles in case of buses** of the driver concerned.

The vehicle should satisfy the norms as prescribed by the Pollution Control Authorities (**Valid Smoke emission test certificate**).

## **C.BID DOCUMENTS**

### **8. Contents of Bid Documents**

The Bid Documents will comprise the following documents and addenda issued in accordance with the conditions as below:

- Letter of concern
- Invitation of bids
- Check list
- Letter of Tender
- Instruction to Bidders
- Eligibility/ Qualification criteria
- Bid documents
- Preparation of Bids
- Submission of Bids
- Bid opening and evaluation
- Award of contract
- Details in support of eligibility criteria
- General conditions
- Undertaking
- Special conditions
- Annexure (Vehicle details and requirements)

### **9. Clarification of Bid Documents.**

A prospective bidder requiring any clarification of the bid documents may notify the employer in writing or by cable (hereinafter the term cable is deemed to include telex and facsimile) at the employer's address indicated in the invitation for bid. The employer will respond to any clarification which is received earlier than 7 days prior to the dead line for submission of bids. Copies of the employer's response will be forwarded to the purchaser of the bidding document including a description of the enquiry but without identifying its source.

### **10. Amendment to Bid Documents**

At any time prior to the deadline for submission of bids, the Employer may amend the bid documents by issuing Addenda.

Any Addendum thus issued shall be part of the bid documents and binding and shall be communicated in writing or by cable to all purchasers of the bid documents. Prospective bidders shall promptly acknowledge the receipt of each addendum by cable to the Employer.

Transport and Road Safety Commissioner, Chennai

To give prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer shall extend as necessary the deadline for submission of bids, in accordance with Clause 21.2 of "Submission of Bids".

#### **D.PREPARATION OF BIDS**

##### **11. Language of the Bid**

The bid, and all correspondences and documents related to the bid exchanged by the bidder and the Employer shall be written in English language. Supporting documents and printed literature furnished by the bidder may be in other language provided they are accompanied by an accurate translation of the relevant passages in English language, in which case, for purpose of interpretation of the bid, the translation shall prevail.

##### **12. Document comprising the Bid**

The bid submitted by the bidder shall comprise the following:

##### **Cover – I (Technical Bid)**

- i. The Bid Documents duly filled and signed
- ii. Bid Security
- iii. List of Annexure & Certificates as called for in the bid document
- iv. Any other material required to be completed and submitted by the bidders in accordance with these instructions.

The bid to be prepared by the bidder shall comprise the entire documents in full, i.e., the Tender documents and Appendix there to, the Bid Security, the information on eligibility criteria supported by relevant documentary evidence and any other material required to be collected and submitted in accordance with the instructions to Bidders embodied in these bidding documents. The forms and Schedules shall be used without exception subject to extension of the Schedules in the same format. If the covering letter accompanying the tender documents is in the tenderers letter head form, all the terms and conditions printed therein should be scored out duly

Transport and Road Safety Commissioner, Chennai



authenticated. It should be distinctly understood that such printed terms and conditions in the letterhead would not have any binding on the Transport and Road Safety Commissioner, Chennai.

**Cover – II (Price Bid)**

- i. Priced Bill of Quantity duly signed.
- ii. The Bid should be submitted only in the original documents as issued by the Employer. No alteration or correction should be made under any circumstances in the Bid Documents issued by the Employer.
- iii. Conditional tenders are liable for rejection

The prices offered by the contractor shall remain in force for the entire contract period and no variation in price shall be allowed under any circumstances. The rate should be quoted in the Schedule 'A' only and should not be quoted in separate letter. The rate quoted should be legible and any correction, overwriting shall be attested with full signature of the tenderer. If the tenderer fails to score out the word either of excess or less, the word less alone will be taken into consideration.

The rate should be specified both in figures and in words. If there is any variation between the rate quoted in figures and words then the lowest rate quoted in words shall be taken into account as the tender rate.

**13. Bid Prices**

The contract shall be for the whole works as described in the bill of quantities submitted by the bidder.

The bidder shall fill in rates and prices and line item total ( both in figures and words ) for all items of works described in the Bill of Quantities along with total bid price ( both in figures and words). Items for which no rate or price is entered by the bidder will not be paid for by the employer

Transport and Road Safety Commissioner, Chennai

when executed and shall be deemed covered by the other rates and prices in the bill of quantities. Corrections if any shall be made by crossing out, initialling.

All duties, taxes and other levies payable by the contractor under the contract or for any other cause shall be included in the rates, prices and total bid price submitted by the bidder.

#### **14. Currencies of Bid and Payment**

The unit rates and the prices are quoted entirely in Indian Rupees.

#### **15. Bid Validity**

Bids shall remain valid for a period not less than ninety days (90 days) from the date of opening of Technical Bid. A bid valid for a shorter period shall be rejected by the Employer as non responsive.

In exceptional circumstances, prior to expiry of the original time limit, the Employer may request the bidders to extend the period of validity for a specific additional period. The request and the bidders' response shall be made in writing or by cable. A bidder may refuse the request without forfeiting his bid security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend his bid security for; the period of extension.

#### **16. Bid Security**

1. The bidder shall furnish, as part of his bid, a bid security of Rs.8,00,000/- (Rupees Eight lakhs only) in the form Demand Draft obtained from any Nationalized Scheduled bank payable at Chennai and drawn in favour of Transport Commissioner. The E.M.D will not bear any interest.
2. Bank Guarantee will not be accepted towards the E.M.D.
3. Tenders not accompanied by E.M.D will be summarily rejected. Whereas the tenderer is exempted from payment of EMD, the tenderer should enclose the authenticated proof of such exemption, along with the tender.

Transport and Road Safety Commissioner, Chennai

Any bid not accompanied by bid security in stipulated form shall be rejected by the Employer as non responsive.

The bid security of the unsuccessful bidders will be returned as promptly as possible, but not later than 30 days either after the expiration of the period of bid validity or after finalisation of the bid whichever is later.

The bid security of the successful bidder will be returned after the bidder has furnished the required performance security and signed the agreement. No interest is payable on Bid security by the Employer.

**The bid security shall be forfeited.**

\*In the case of bidder withdrawing or modifying his bid during the period of bid validity

\*If the bidder does not accept the corrections of the bid price, pursuant to clause 28 of "Bid Opening and Evaluation"

- On the receipt of work order, the successful bidder should respond with the remittance of performance Security and execution of the agreement within a maximum period of 7 days from the date of work order, failure which, he will be liable for the forfeiture of the Earnest Money Deposit remitted by the bidder along with the bid documents.

**17. Compliance to Technical Specifications.**

Bidders shall submit their offers that comply with the requirements of the bidding documents including the basic information.

**18. Format and Signing of Bid**

The bid document submitted to the Employer shall be typed or written in indelible ink and shall be signed by a person duly authorised to sign on behalf of the bidder in accordance with "Instructions to Bidders". All pages of the bid and where entries or corrections have been made shall be initialled by the person signing the bid.

The bid shall contain no alteration or additions, except those to comply with the instructions issued by the Employer and wherever necessary to

Transport and Road Safety Commissioner, Chennai

correct errors made by the bidder, in which case such corrections shall be initialled by the person signing the bid.

The technical and price bids (BOQ) as issued by the Employer should be submitted duly signed at the bottom of each page, failing which the bids will be summarily rejected.

**19. Pre Bid Meeting:- 17.06.2022 at 11.00 A.M.**

The purpose of the meeting will be to clarify issues and to answer queries on any matter related to the tender may be raised at that stage.

The bidder is requested, as far as possible, to submit the queries in writing or by cable, to reach the Employer not later than one week before the meeting. It may not be practicable at the meeting to answer queries received late.

Minutes of the meeting, including the text of the queries (without Identifying the source of enquiry) and the responses given together with any responses prepared after the meeting, will be transmitted without delay to all purchasers of the bidding documents. Any modification of the bidding documents listed in clause "Submission of Bids", which may become necessary as a result of the pre bid meeting shall be made by the Employer exclusively through the issue of an addendum pursuant to clause the "Bid Document" and not through the minutes of the bid meeting.

Attendance at the pre bid meeting is not mandatory and non attendance will not be a cause for disqualification of the bidder.

**E. SUBMISSION OF BIDS**

**20. Sealing and Marking of Bids**

- 20.1 Two cover system shall be adopted for submission of bids.
- 20.2 The first cover shall contain the technical bid documents, supporting material relating to the eligibility criteria, Bid Security in the proper form and other connected Certificates.

- 20.3 No indication either direct or indirect, implicit or explicit regarding the rates and prices should be made in the technical bid or any other documents submitted in the first cover.
- 20.4 The second cover shall contain the Price Bid alone.
- 20.5 The bids should be submitted in the original bid documents as issued by the Employer.
- 20.6 The bid documents, under no circumstances, are transferable.
- 20.7 The first cover containing the Technical Bid and Bid Security and the second cover containing the Price Bid, should be pasted properly, sealed and super scribed indicating clearly the name of work and marking specifically as under:

**Cover I - Technical Bid**

**Cover II - Price Bid**

Both the covers containing the Technical bid and Price Bid should be placed in a common envelope, pasted, sealed and super scribed properly.

- 20.8 All the envelopes shall be addressed to the Employer at the following address:

**Transport and Road Safety Commissioner,  
2<sup>nd</sup> Floor, Ezhilagam, Chepauk, Chennai-5.**

**Bid for**

**Name of Work :-**

“ Hiring of vehicles 545 Nos. of InnovaCrysta/30 Nos. of Luxury Cars - BMW / Benz / Audi / 77 Nos. of 40 Seater AC Buses - Models of the years 2017-2022 on hire basis for executing Transportation service for Chess Olympiad 2022 for the period from 25.7.2022 to 11.08.2022”

IFB No. 01/44<sup>th</sup> Chess Olympiad/Hiring of vehicle /Transportation dated 07.06.2022

- 20.9 In addition to the Identification required above, the envelope shall indicate the name and address of the bidder to enable the bid to be

Transport and Road Safety Commissioner, Chennai

returned in case it is declared late, pursuant to Clause of "Submission of Bids".

- 20.10 If the envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the bid.

**21. Deadline for Submission of the Bids**

- 21.1 Bids must be received by the Employer at the address specified in clause 20.8 above not later than **3.00 PM on 24.06.2022** In the event of the specified date for the submission of bids declared a holiday for the Employer, the bids will be received upto the appointed time on the next working day. Tenders if delivered in person, should be deposited in drop box between 10.00 a.m. to 05.45 p.m. on all working days kept at the Office of the Transport and Road Safety Commissioner, Chennai.

- 21.2 The Employer may extend the deadline for the submission of bids by issuing amendment in accordance with clause of "Bid Documents" in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will then be subject to the new deadline.

- 21.3 The Employer may extend the deadline for the submission of bids by issuing amendment in accordance with clause of "Bid Documents" in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will then be subject to the new deadline.

**22. Late Bids**

- 22.1 All bids received by the Employer after the deadline prescribed in clause of "Submission of Bid" will be returned unopened to the bidder.

**23. Modification, Substitution and Withdrawal of Price Bids**

- 23.1 The bidder may modify, substitute or withdraw his Price bid after submission, provided that written notice of the modification,

substitution and withdrawal is received by the Employer prior to the deadline for submission of bid.

23.2 The bidder's modification, substitution or withdrawal notice shall be prepared, sealed, marked and delivered in accordance with provisions of clause of "Submission of Bid", with the envelope additionally marked 'MODIFICATION', 'SUBSTITUTION' or 'WITHDRAWAL' as appropriate.

The modification / substitution for price bid cover should be superscribed as PRICE 'MODIFICATION'/SUBSTITUTION COVER.

23.3 No bid shall be modified, substituted or withdrawn after the deadline for submission of bids.

23.4 Modification, substitution or withdrawal of a bid between the deadline for submission of bids and the expiration of the original period of validity specified in clause of "Preparation of Bids" or as amended pursuant to clause of "Preparation of Bids" may result in the forfeiture of the Bid Security pursuant to Clause of "Preparation of Bids".

## **F. BID OPENING AND EVALUATION**

### **24. Bid Opening**

24.1 The Employer will open all the bids received (except those received late) including modifications made pursuant to clause "Submission of Bids", in the presence of the bidders or their representatives who choose to attend on the date at the time in the address specified in clause of "Submission of Bids". (In the event of specified date of bid opening being declared a holiday for the Employer, the bids will be opened at the appointed time and location on the next working day).

24.2 Envelopes marked "withdrawal", "substitution" and "modification" shall be opened and read out first. Bids for which an acceptable notice of withdrawal has been submitted pursuant to clause "Submission of Bids" shall not be opened. Envelopes superscribed as

'MODIFICATION' / SUBSTITUTION to price bid will be opened at the time of opening of the price bid.

- 24.3 The Bidders' names, the Bid prices, the total amount of each Bid, any discounts, bid modification, (substitution) and withdrawals, the presence or absence of Bid Security and such other details as the Employer may consider appropriate, will be announced by the Employer at the opening. Bids (and modifications) sent pursuant to clause "Submission of Bids" that are not opened and read out at the bid opening will not be considered for further evaluation regardless of the circumstances. Withdrawn bids will be returned unopened to the bidders.

### **25. Process to be Confidential**

- 25.1 Information relating to the examination, Clarification, evaluation and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other person not officially concerned with such process until the award to the successful Bidder has been announced. Any effort by a bidder to influence the Employer's processing of Bids or award decisions may result in the rejection of his bid.

### **26. Clarification of Bids.**

To assist in the examination, evaluation and comparison of bids, the Transport and Road Safety Commissioner, Chennai may, at his discretion, ask any Bidder for clarification of his bid, including breakdown of unit rates. The request for clarification and the response shall be in writing or by cable, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the Bids in accordance with Clause of "Bid Opening and Evaluation".



## **27. Examination of Bids and Determination of Responsiveness**

Prior to detailed evaluation of Bids, the Employer will determine whether each Bid

- (a) meets the eligibility criteria set out in clause (7) ;
- (b) has been properly signed,
- (c) is accompanied by the required securities and
- (d) is substantially responsive to the requirements of the Bid Documents,

A substantially responsive Bid is one which conforms to all the terms, conditions and specifications of the Bid Documents, without material deviation or reservation. A material deviation or reservation is one (a) which affects in any substantial way the scope, quality or performance of the works. (b) which limits in any substantial way, inconsistent with the Bid Documents, the Employer's rights to the Bidder's obligations under the contract, or (c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive Bids.

If a Bid is not substantially responsive, it will be rejected by the Employer, and may not subsequently be made responsive by correction or withdrawal of the non conforming deviation or reservation. The decision of the Employer on the issue whether the Bid is responsive or not" will be final and binding on the bidders. The Employer is not bound to disclose the reason in case a bid is determined by him as non responsive.

## **28. Correction of Errors**

Bids determined to be substantially responsive will be checked by the Employer for any arithmetic error. Errors will be corrected by the Employer as follows:

- Where there is a discrepancy between the rates in words and figures the lesser of the two will only be taken into consideration and

Transport and Road Safety Commissioner, Chennai

- Where there is an arithmetical discrepancy in the page total as well as grand total, the corrected total by the Employer will govern

The amount stated in the Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount of the Bid, his bid will be rejected and his bid security may be forfeited in accordance with Clause "Preparation of Bids".

## **29. Evaluation and Comparison of Bids**

29.1 The Transport and Road Safety Commissioner, Chennai will evaluate and compare only the Bids determined to be substantially responsive in accordance with Clause "Bid Opening and Evaluation".

29.2 In evaluating the Bids, the Transport and Road Safety Commissioner, Chennai will determine for each Bid the evaluated Bid Price by adjusting the Bid price as follows:

- making any correction for errors pursuant to Clause "Bid Opening and Evaluation". or
- making appropriate adjustments to reflect discounts or other price modifications offered in accordance with Clause "Submission of Bids"

29.3 The Principal Secretary to Government, Transport Department, Chennai reserves the right to accept or reject any variation/deviation.

If the Bid of a successful Bidder is seriously unbalanced in relation to the Engineer's estimate of the cost of work to be performed under the contract, the Employer may require the Bidder to produce detailed price analysis for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the Rejuvenation methods and schedule proposed. After evaluation of the price analysis, the Employer may require that the amount of the Performance Security set forth in Clause "Award of

Transport and Road Safety Commissioner, Chennai

Contract” be increased at the expense of the successful Bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract.

### **G.AWARD OF CONTRACT**

#### **30. Award Criteria.**

30.1 Subject to Clause 29 of “Bid Opening and Evaluation”, the Employer will award the contract to the Bidder/Lead Partner in the case of Joint Venture, whose Bid has been determined to be substantially responsive to the Bid Documents and who has offered the lowest evaluated Bid Price, provided that such Bidder has been determined to be (a) eligible in accordance with the provision of clause 6 of “Eligibility/Qualification Criteria” and (b) qualified in accordance with the provisions of Clause 7 of “Eligibility/Qualification Criteria”.

#### **31. Employer’s Right to Accept any Bid and to Reject any or all Bids**

31.1 The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer’s action.

#### **32. Notification of Award**

32.1 The Bidder whose Bid has been accepted will be notified of the award by the Employer prior to expiration of the Bid validity period by cable, telex or facsimile confirmed by registered letter. This letter (hereinafter and in the Conditions of Contract called the “Letter of Acceptance”, will state the sum that the Employer will pay to the contractor in consideration of the execution, completion and Maintenance of the works by the Contractor as prescribed by the

Contract (hereinafter and in the conditions of Contract called the "Contract Price")

- 32.2 The notification of award will constitute the formation of the Contract.

**33. Performance Security**

The successful bidder on getting the work order from the Transport and Road Safety Commissioner, Chennai shall remit the performance security being 5% of contract value in the form of NSC / Post office savings deposit A/C pledged in favour of the Transport and Road Safety Commissioner, Chennai within 7 days from the date of work order and promptly enter into an Agreement within 7 days in the form specified for this purpose. The agreement should be executed within 7 days from the date of work order in the non-judicial stamp paper of value not less than Rs.100/- purchased in the name of the Agency/successful bidder at his cost. The remittance of the required Security Deposit in the proper form and the conclusion of Agreement shall constitute the formal fulfillment of the contract.

**34. Signing of Agreement**

- 34.1 The Employer on receipt of the performance security and non judicial stamp paper, will furnish to the bidder the Agreement in the form prescribed, incorporating all terms and conditions between the Employer and the successful bidder.
- 34.2 The Bidder should remit the performance security prescribed by the Employer in the form as in Clause 34 above and sign the agreement in the presence of the Employer within 7 days from the date of Letter of Acceptance notifying the award of contract.
- 34.3 Upon furnishing the performance security by the successful bidder, the Employer will promptly notify the other bidders that their bids have been unsuccessful.
- 34.4** Failure of the successful bidder to comply with the requirements of Clause 34 & 35 and 35.2 of "Award of Contract" shall constitute a

Transport and Road Safety Commissioner, Chennai

breach of contract, cause for annulment of the award, forfeiture of the bid security and any such other remedy the Employer may take under the contract.

### **Amendment to Agreement**

34.5 Any amendment shall be issued by mutual consent between the department and the contractor only without any contrary to the bid conditions.

### **35. Forfeiture of Performance Security**

The performance security is liable to be forfeited in cases where the firm/contractor fails to carry out the work in accordance with the conditions of the contract leading to termination of the contract.

### **36. Right to Accept or Reject the Bids**

Principal Secretary to Government, Transport Department, Chennai reserves the right to accept or reject any or all the bids without assigning any reason therefore. Under such circumstances, the Principal Secretary to Government, Transport Department, Chennai will neither be under any obligation to inform the bidder or the bidders of the grounds for the action of Principal Secretary to Government, Transport Department, Chennai nor will be responsible for any liability incurred by the bidder on this account.

### **37. Disqualification:**

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have

- i) made misleading or false representation in the form statements and attachments submitted and/or
- ii) been debarred as in the date of application whose previous performance is found to be poor/not satisfactory, will not be taken up for evaluation.

Transport and Road Safety Commissioner, Chennai

**Details in support of Eligibility Criteria**

<b>Sl. No.</b>	<b>Description</b>	<b>Please give details along with proof</b>
1	Registration certificate issued by the appropriate authorities and other documents such as Ctax/ sales Tax/ service tax/ GST establishing the claim of meeting the eligibility	
2	Address proof for Landline Telephone bill/ EB bill- one bill per quarter for past one year i.e 4 quarters	
3	Details of the vehicles and their copies of certificates should be submitted. The bidder certified copies of the contract agreements for the vehicles should be submitted	
4	Service tax/ GST Registration certificate should be enclosed.	
5	Self Declaration signed by the CEO/ Authorized signatory should be submitted	
	Undertaking letter to be submitted stating that the bidder was not blacklisted by any State/ central govt./ Statutory Government bodies during the past two years.	

### **GENERAL CONDITIONS**

1. The Contractor shall be bound by the rates and agreed upon herein and shall not ask for any enhancement of the rates for hiring of vehicle during the contract period.
2. The vehicle hired must fully comply with conditions such as permits, License, Road tax payment, Insurance etc as per rules and regulation on the subject by Government of India or Government of Tamil Nadu as the case may be.
3. The cost of fuel/ diesel, Oil, permit charges and all other expenses connected with the running and maintenance of the vehicle including pay and allowances, daily allowances and expenses of the driver are to be borne by the Agency/Successful bidder. No payment will be made for this.

### **SCOPE**

4. The Scope of the work under this contract is Hiring of vehicles (545 Nos. of Innova Crysta/30 Nos. of Luxury Cars - BMW / Benz / Audi / 77 Nos. of 40 Seater AC Buses - Models of the year 2017-2022 on hire basis for executing Transportation service for Chess Olympiad 2022 for the period from 25.7.2022 to 11.08.2022 on all days with a request to go to the areas specified (Airport/Mamallapuram/Chennai). When there is an urgent need to take the officer beyond the jurisdiction anywhere in Tamil Nadu, there should not be any hesitation from Driver / Agency.
5. The vehicles must be available in all the days (24 hours) specified under this contract. The starting point of the vehicle is likely to be as follows:

**(1) Airport, Chennai (2) Mamallapuram (3) Greater Chennai**

and any other places as instructed by the officers to perform outside jurisdiction for official purpose.

6. The vehicles will be under the control of Transport and Road Safety Commissioner,, Chennai. The period of contract is **from 25.07.2022 to 11.08.2022**. The vehicle will be used for the period up to which it is required for the official use. As and when, the necessity of the Vehicle ceases, the utilization of the Vehicle will be stopped forthwith.

### **DRIVER**

7. Courtesy, integrity and good behavior on the part on the driver is essentially required any valuables left inadvertently by the user shall be returned to the Nodal Officer concerned by the driver.  
Driver(s) considered undesirable should be withdrawn immediately by the Owner of the Vehicle/The authorized travelling agency when request made by the Officer in-charge of the vehicle.
8. While on duty, the driver should keep with him proper records of the vehicle, valid driving license, personal Accident policy, Insurance etc. and submit the documents for verification by the Transport/ Police Authorities or Transport and Road Safety Commissioner, Chennai
- a) **Drivers with age limit upto 50 years and with minimum 5 years experience** in driving the respective motor vehicles and also possessing an unblemished record shall be engaged.
- b) The owner shall furnish the Driver's fitness certificate for driving motor vehicles issued by Government Medical Officer in original.
9. The driver should maintain a log book as per the proforma given by Transport and Road Safety Commissioner, Chennai or Log book given by the Transport and Road Safety Commissioner, Chennai.
10. It is the responsibility of the driver to record the details of journey trip each day, verified by the Nodal Officer concerned who co-ordinates the transportation, on the same day itself in the log book.
11. a) The driver should wear uniform (white colour pant and white colour shirt) while on duty and the same to be provided by the Owner of the Vehicle/The authorized travelling agency.



- b) The Drivers should wear identity cards provided by the Transport and Road Safety Commissioner.
12. The vehicle will be required to ply in good condition continuously and any other places as instructed by the Transport and Road Safety Commissioner, to perform outside jurisdiction.

### **PRICES**

- 13.a) The rates must be quoted for running/ keeping the vehicle in the work spot for various slabs mentioned in the Schedule-A.
- b) Quantity given in the Schedule-A are only provisional and may vary.
- c) If the vehicle is not road worthy and also fail to run, then the hire charges per day will not be paid to the Agency.
- d) The distance in KM will be calculated from the pickup point to the venue/Hotels/ place of inaugural ceremony/place valedictory function/any other place requested by the nodal Officer.
- e) In case of change of vehicle in the middle of an engagement, the distances to the shed of the released vehicle and from the shed of the releasing new vehicle in the middle of the journey shall not be counted towards calculating the hours of engagement.
- f) In case KM reading is not recorded due to the defect in the meter, then the distance in KM as assessed by the Nodal officer will be final.

### **MODEL AND REQUISITE OF VEHICLE**

14. The contract vehicles should be of the models within five years (i.e.) date of first registration of the vehicle offered for hiring should be within five years on the date of opening of tender.
15. The Agency must be in a position to supply the vehicle for hiring immediately from the date of Work Order/ Telephonic order. In case of failure to supply the vehicle to the Transport and Road Safety Commissioner, and not more than 5% value of contract will be deducted as a penalty.

16. In case, the vehicle goes off the road, the Agency must be able to arrange alternate vehicle in good running within five year of registration on the date of opening of tender and all other conditions related to contract vehicle and without any extra charge.
17. The Agency should also be able to supply additional vehicle if and when demanded for short periods at the same rates and terms and conditions.
18. Branding of vehicles with approved Logo should be undertaken by the Agency.

### **ACCIDENTS**

19. In case of accidents, the Agency will be solely responsible for all follow up remedies including judicial process and claims if any and the Transport and Road Safety Commissioner, Chennai will not take any responsibility in any way for men and materials. The Agency will also be responsible to compensate the damages for all materials and /or men and /or their parties fully without involving the Transport and Road Safety Commissioner, Chennai and indemnify the Transport and Road Safety Commissioner, Chennai against any loss/damage occurring while the vehicle is used on line.

### **20. RISK INSURANCE:**

The vehicles supplied should have valid insurance for the passengers travelling in them. The Agency may take risk insurance at his own cost against loss or damages to the **vehicle, Driver, passengers & third party, etc.,** against the accidents or other acts of God or act of nature. The Agency will not be eligible for any payment from the Transport and Road Safety Commissioner, Chennai on this account.

### **23. JURISDICTION OF COURT**

In the event of any dispute arising between the parties hereto in respect of any of the matter comprised in this contract, the same shall be settled by a competent court having jurisdiction, over the place where the Agency is awarded and agreement is executed and by no other court.

24. In the event of the death or insanity or insolvency or imprisonment of the Agency or where the Agency being a partnership firm becomes dissolved or

being a corporation goes into liquidation either voluntarily or otherwise, the existing contract may be terminated at the option of the Nodal officer by notice in writing pasted at the site of the works and all accepted and acceptable works shall forth will be measured up at the rates provided for in the contract schedules, by the most recent schedule of rate approved by the competent authority and the amount so arrived at shall be paid by the Agency/legal heirs to the person or persons entitled to receive and give a discharge for the payment.

## **25. FORECLOSURE OF THE WORK**

After the award of contract, if at any time for foreclosure of the work, the Nodal officer for any reason whatsoever require the whole or any part of the works to be carried out, shall give notice to this effect to the Agency. The Agency shall not have any claim towards compensation or whatsoever, on account of any profit or advantage which he might have derived from the execution of such works.

## **26. PAYMENT**

The Agency has to submit bill in duplicate along with extract of log book to the Transport and Road Safety Commissioner, Chennai with an advanced stamped receipt after having recorded entries in the log book.

Based on the performance of the vehicle(s) and on receipt of demand, payment will be made.

## **27. TAX LIABILITY**

Any tax assessed on the income of the Agency shall be the responsibility payable by the Agency. The Transport and Road Safety Commissioner, Chennai may however deduct income tax at source in accordance with Indian Income Tax Rules prior to the release of payment.

28. The Transport and Road Safety Commissioner, Chennai reserves the rights to accept or reject any or all the tenders without assigning any reason and to terminate the tender without assigning any reason.

29. The Transport and Road Safety Commissioner, Chennai reserves the right to finalize more than one Agency for hiring the vehicle from one place or more places of its choice.
30. The Transport and Road Safety Commissioner, Chennai reserves the right to extend the period of contract beyond the stipulated period if found necessary owing to administrative exigencies.
31. The contract will be valid **from 25.07.2022 to 11.08.2022** or completion of Schedule whichever is earlier.

**UNDERTAKING**

I accept to remit (or) give my concurrence to deduct from the bill the excess amount if found on account of any error in the Departmental rates even after accepted agreement for the work of

“Hiring of vehicles (545 Nos. of Innova Crysta/30 Nos. of Luxury Cars - BMW / Benz / Audi / 77 Nos. of 40 Seater AC Buses - Models of the year 2017-2022 on hire basis for executing Transportation service for Chess Olympiad 2022 for the period from 25.7.2022 to 11.08.2022”

**Owner of the vehicle/  
authorized travelling Agent**

### **SPECIAL CONDITIONS**

The Transport Agency (TA) will plan, schedule and execute the Transportation services for Chess Olympiad 2022.

The indicative scope is provided below:

- A. **Dates:** 25<sup>th</sup> July 2022 to 11<sup>th</sup> August 2022
- B. **Probable Location:** Chennai Airport/ Mamallapuram/ Greater Chennai.
- C. **Vehicle Details & Requirement:** Refer **Annexure**.
  - Along with the list above, Bidder needs to furnish photocopies of RC/Fitness certificate and permits.
  - In case bidder has aggregated the vehicles by entering into agreement (s) with other vehicle owners / transport agencies/ other sources, the name of the transport agency/ other sources with which vehicles have been owned /hired through agreements, copies of the agreements must be submitted to the Transport and Road Safety Commissioner, as and when directed.
  - The assured Kilometers for operation for Innova Crysta /BMW/BENZ/AUDI/40 Seater AC Buses / Hatchbacks/ Sedans/ SUVs during the entire course of the event shall be upto 100 Kms. for all categories of vehicles. The bidder shall make vehicles available for operations as per instructions of the Transport and Road Safety Commissioner, Payment will be made on the basis of actual use of vehicles.
  - The "kilometers run" will be worked out on daily basis. Data from the odometer will be recorded at the time of reporting at transport hub or at any other designated place and at the time of releasing the vehicle after completion of duty for the day either at the transport hub or at any other designated place.
  - The fuelling of the vehicle has to be done by the bidder at his/her own cost during the idle time without affecting the activities/requirements of the games authority. The buses and cars will be parked at assigned place (s) identified by Transport and Road Safety Commissioner, for operation.

- For Dead Kilometers as operated by the Bidder for the purpose of maintenance of the vehicle will be recorded separately and will not be paid by Transport and Road Safety Commissioner. The Bidder has to ensure that the bus/car does not break down due to diesel/petrol and/or lubricant shortage while the vehicle in operation for the whole day.
- The Bidder shall provide the Cars & buses with full fuel tank at the time of the starting of the contract period and shall also be responsible for the day to day maintenance, including washing and cleaning of the vehicle.
- Transport and Road Safety Commissioner, will require the vehicles on hire over a tentative period of 12-15 days. Actual requirement of the vehicles shall be communicated to the bidder 15 days before the start of the games. Bidder will be bound by all the conditions of the Transport and Road Safety Commissioner, till the agreement is in force.
- All vehicles shall be covered under comprehensive insurance from any insurance company during the lease period at its cost. The Bidder must ensure that the insurance policy should always remain in force during the operations/contract period and further, without prejudice to above; the Bidder shall permanently indemnify the Transport and Road Safety Commissioner, for all accident compensation claims lodged against it.
- Transport and Road Safety Commissioner, shall under no circumstances be made liable or responsible by the bidder to pay compensation that may be awarded by Motor Accident Claim Tribunal or Tribunals in respect of accidents.
- It will be the responsibility of Bidder to ensure that the driver maintains close coordination with officials of Transport and Road Safety Commissioner, detailed for duty in the Transportation Functional Area, provides facilities to the travelers and ensure that the travelers are not put to any inconvenience. The driver and attendants shall be courteous with travelers and also with Officials /Players/ Delegates etc.
- The Bidder shall not employ any person as a driver for operating a Car/bus on hire basis who was earlier removed or dismissed for having criminal background. The driver shall know to read and speak in English language. The

Police verification of driver will be done prior to execution of contract and document to this effect submitted to this office.

- The driver shall be provided with an identity card with photo attested by the O/o the Transport and Road Safety Commissioner. The Bidder shall furnish photocopy of the Vehicle Documents & driving licenses of the driver to Transport and Road Safety Commissioner. The bidder shall submit the passport size photograph of the driver and other staff.
- The Bidder shall bear the cost of the driver including his wages, daily allowance, etc. The Bidder shall also bear the cost of the diesel/petrol for vehicles supplied. The driver shall scrupulously follow the instructions issued by Transport and Road Safety Commissioner, from time to time. As and when the Transport and Road Safety Commissioner, finds behavior and conduct of the driver questionable/ unbecoming and any act of indiscipline driver will be liable for removal from the operation due to misconduct such as:
  - i. Driver found under influence of alcohol.
  - ii. Serious misconduct with Public/ Traveler.
  - iii. Rash / dangerous or negligent driving enroute as per the opinion of the traveler.
- In the event of a driver being removed for such conduct, the responsibility of the Bidder shall be to provide substitute driver henceforth with failing which the penalty of Rs.2,500/-per day will be charged. Such vehicle without driver will not be considered for payment of hire charges for the day/rest of the contractual period as may be decided by the Transport and Road Safety Commissioner.
- The Bidder shall keep the Car/buses road worthy and clean as mentioned in Chapter-VII of the Motor Vehicle Act, 1988 and Rules made there under from time to time.
- The hired vehicles will be parked at the Hub or any place designated by Transport and Road Safety Commissioner,. Transport and Road Safety Commissioner, shall have liberty to ply the vehicles for night out halt as per the



scheduled requirement. The decision of the Transport and Road Safety Commissioner, will be final.

- In case of break down, the service provider will have to replace /provide substitute suitable vehicle immediately within 2 (two) hours of breakdown. Otherwise a penalty of Rs 3,500/- per day will be levied and the service provider will not be paid the hire charges for the cancelled Kms. of that particular day's schedule/rest of the contractual period as may be decided by the Transport and Road Safety Commissioner,.
- Transport and Road Safety Commissioner, shall pay the hire charges which shall include fuel cost for 100 km running of the vehicles each day.
- For actual Kilometers operated beyond 100kms for all categories of vehicles, Transport and Road Safety Commissioner,shall pay hire charges for Agency as per the extra rates specified in Work Order/ agreement.
- Transport and Road Safety Commissioner, Chennai shall have right to deduct the penalties or fine levied against the bidder, from the amount due to Bidder either from hire charges or Bank guarantee/Security deposit.
- The vehicles shall display Chess Olympiad Logo on both sides (of the car/bus) as per the designs approved for Transport and Road Safety Commissioner, Chess Olympiad 2022. Branding material will be provided by Transport and Road Safety Commissioner. No vehicles shall be allowed to operate without proper branding provided by Transport and Road Safety Commissioner.
- The Bidder shall maintain a vehicle log book given by Transport and Road Safety Commissioner,indicating date-wise operational particulars, which should be signed by drivers, bidder or his authorized representative and attested by the authorized officials of Transport and Road Safety Commissioner,on daily basis.
- All vehicles shall be mounted with GPS Tracking System. Bidder should establish a Control room for tracking all the vehicles on real time basis. Location of the control room shall be recommended byTransport and Road Safety Commissioner.

- Transport and Road Safety Commissioner, Authority shall stick VAPPs (Venue Access Permit Pass) on buses and cars.
- Bidder shall be responsible for compliances of all statutory requirements including but not limited to minimum wages, maximum duty hours for the manpower deployed.
- Transport and Road Safety Commissioner, reserves the right to accept or reject one or all tender without assigning any reason hereof.

## **ANNEXURE**

### **Vehicle Details & Requirements**

<b>Sl.No.</b>	<b>Type of Vehicle</b>	<b>No. of vehicles required</b>	<b>Date</b>	<b>Locations</b>
<b>1</b>	<b>Innova Crysta</b>	<b>545</b>	<b>25.07.2022 to 11.08.2022</b>	<b>Chennai Airport/ Mamallapuram /Greater Chennai</b>
<b>2</b>	<b>BMW/Benz/AUDI</b>	<b>30</b>		
<b>3</b>	<b>40 Seater A/C Bus</b>	<b>77</b>		

## **PRICE BID**

### **General**

1. The Bill of Quantities shall contain items for hire charges and additional charges for extra Km
2. The Bill of Quantities will be used to calculate the Contract Price. The contractor shall be paid as per the rate quoted for each item in the Bill of Quantities.
3. Where there is a discrepancy between the rates in words and figures, the lesser of the two will only be taken in to consideration.
4. Where there is a discrepancy between the unit rate and line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
5. Where there is an arithmetical discrepancy in the page total as well as grand total, the corrected total by the Employer will govern
6. The rates in the BOQ shall be for carrying out as per Technical Specifications and other Terms and Conditions set out in the Bid Document
7. All pages in the BOQ should be signed without omission. All corrections/over writing should be properly attested by the Bidder.
8. If the final quantity of the work done differs from the quantity in the Bill of Quantities for the particular item/items, the rates as in the agreement for the relevant items shall be paid.

**GST:** GST is applicable as per GO. 296, Finance(salaries) Dept. Dt. 09.10.2017, GOI, Ministry of finance – central tax (Rate) New Delhi, notification No. 12/2017/ Dt. 28.06.2017 and 20.10.2017 and as amended from time to time.

From every payment made to the firm/ contractor, deduction at source towards GST shall be made for civil works contract as per Government of India, Ministry of Finance/ Department of Revenue, New Delhi Notification No. 20 / 2017 – Central Tax (Rate) / Dt.22.08.2017 subject to issue of amendments from time to time.

<b><u>SCHEDULE - A</u></b>								
<b>NAME OF WORK: Providing Vehicles (Innova Crysta / BMW /Benz/AUDI/40 Seated Buses Models of the years 2017-2022) on Hire Basis for executing Transportation Service for Chess Olympiad 2022 for a Period from 25.07.2022 to 11.08.2022</b>								
<b>Sl. No</b>	<b>Qty.</b>	<b>Days</b>	<b>Unit</b>	<b>Description of Work</b>	<b>Rate</b>	<b>Amount (In words)</b>	<b>Per</b>	<b>Value (In Rupees)</b>
1	545	15	Days	Hire charges for engaging <b>Innova Crysta vehicle</b> per day (24 Hours). The rate is inclusive of Diesel cost, Oil cost, Driver pay, Daily bata, Halting charges, Servicing charges, Maintenance Charges & inclusive of repairs, replacement of parts of vehicles of other tax if any etc complete., ( rental/ hire charges which shall include fuel cost for 100 km running of the vehicles each day)			1 Day (One Day)	
2	25	1	KM	For additional extra km beyond 100 Km/Day			1 KM (One Kilo Meter)	
3	30	15	Days	Hire charges for engaging <b>BMW/Benz/AUDI vehicle</b> per day(24 Hours). The rate is inclusive of Diesel cost, Oil cost, Driver pay, Daily bata, Halting charges, Servicing charges, Maintenance Charges & inclusive of repairs, replacement of parts of vehicles of other tax if any etc complete., (rental/ hire charges which shall include fuel cost for 100 km running of the vehicles each day)			1 Day (One Day)	

Sl. No	Qty.	Days	Unit	Description of Work	Rate	Amount (In words)	Per	Value (In Rupees)
4	25	1	KM	For additional extra km beyond 100 Km/Day			1 KM (One Kilo Meter)	
5	77	15	Days	Hire charges for engaging <b>40 Seated A/c Buses</b> per day(24 Hours) . The rate is inclusive of Diesel cost, Oil cost, Driver pay, Daily bata, Halting charges, Servicing charges, Maintenance Charges & inclusive of repairs, replacement of parts of vehicles of other tax if any etc complete., (rental/ hire charges which shall include fuel cost for 100 km running of the vehicles each day)			1 Day (One Day)	
6	25	1	KM	For additional extra km beyond 100 Km/Day			1 KM (One Kilo Meter)	
				<b>TOTAL</b>				
				<b>GST @18%</b>				
				<b>Grand Total</b>				

